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Rec Mgt 9-4

FILED:
RETURN TO
RECORDS MANAGEMENT DIVISION

RECORDS DISPOSITION PROGRAM
STATUS AS OF 31 DEC. 1955
DD/S Area

OFFICE	SCHEDULE PREPARED	VOL. RECORDS COVERED (cu.ft.)	VOL. OF PERMANENT RECORDS (cu.ft.)	VOL. OF TEMPORARY RECORDS (cu.ft.)	VOL. OF LIBRARY MATERIAL (cu.ft.)	VOL. RECORDS RETIRED TO CENTER IN 1955(cu.ft.)	TOTAL VOL. RECORDS IN CENTER AS OF 31 DEC. 1955 (cu.ft.)
DD/S, ADD/S and immediate staff						9	16
SSA/DD/S	To Be Included in DD/P Program						
COMMERICAL STAFF							
25X1 PAPS	To Be Included in DD/P Program						
COMMUNICATIONS	In Process					16	16
TRAINING	In process	5643				21	39
COMPTROLLER	In process	5395(est)				984	2447
GENERAL COUNSEL	Apr. 1954	568	38	53	477	0	1
PERSONNEL	In process					95	259
LOGISTICS	Oct. 1952	- In Process Of Revision				414	1827
MEDICAL STAFF	Dec. 1953	470	210	260		69	174
MANAGEMENT STAFF	In Process	74	29	45		36	82
SECURITY	Jun. 1954	3615	2779	836		0	0
AUDIT STAFF	Apr. 1954	64	35	29		0	3
TOTAL		15829	3091	1223	477	1644	4864

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RECORDS DISPOSITION PROGRAM
STATUS AS OF 31 DEC. 1955
DD/I AREA

OFFICE	SCHEDULE PREPARED	VOL. RECORDS COVERED (cu.ft.)	VOL. OF PERMANENT RECORDS (cu.ft.)	VOL. OF TEMPORARY RECORDS (cu.ft.)	VOL. OF LIBRARY MATERIAL (cu.ft.)	VOL. RECORDS RETIRED TO CENTER IN 1955 (cu.ft.)	TOTAL VOL. RECORDS IN CENTER AS OF 31 DEC. 1955 (cu.ft.)
DD/I and immediate Staff	Dec.1955	106	33	54	18	2	2
ONE	Aug.1954	322	36	229	57	7	7
OSI	Oct.1955	2400	258	1772	370	70	105
ORR	Aug.1955	21669	760	18444	2465	150	576
OCI	Dec.1955	1857	90	1657	110		10
OCR						1109	3318
OO	Mar.1955	6170	889	3468	1813	318	984
OBI	Jul.1955	753	25	688	40	230	370
	TOTAL	33277	2091	26312	4873	1886	5372

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RECORDS DISPOSITION PROGRAM
STATUS AS OF 31 DEC. 1955
DD/P Area

OFFICE	SCHEDULE PREPARED	VOL.RECORDS COVERED (cu.ft.)	VOL. OF PERMANENT RECORDS (cu.ft.)	VOL. OF TEMPORARY RECORDS (cu.ft.)	VOL. OF LIBRARY MATERIAL (cu.ft.)	VOL. RECORDS RETIRED TO CENTER IN 1955 (cu.ft.)	TOTAL VOL. RECORDS IN CENTER AS OF 31 DEC. 1955 (cu.ft.)
DD/P area	Nov. 1954	21450	8580	12870		339	1672

Inventories and schedules prepared by ARO. Only proposed disposal actions were reviewed by this office.
Amount of temporary and permanent material is an estimate furnished by ARO.

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